



ICS Volunteer Job Description Transportation Van Driver

Job Title: Transportation Van Driver

Program: Caregiving Senior Services

ICS offers a variety of Caregiving Services including transportation to help registered ICS recipients who are frail, ill or disabled live independently in their own homes, without the need for institutional care. The Transportation program offers recipients free transportation to-and-from medical appointments, shopping, pharmacy, bank, post office, library and salon upon request. Van Driver volunteers report to the Transportation Coordinator

Job Description:

Transportation Van Drivers drive the ICS Care-A-Van with one or more participants to the grocery store and or medical appointments. The van has an optional ramp to help participants who need ramp access with their wheelchair, however, it is not a wheelchair van. Participants can also use the passenger door to enter. For participants who prefer the ramp access, once the participant is seated, the volunteer would collapse the wheelchair and load into the back of the van. Volunteers embody ICS values of Respect, Integrity, Compassion, Collaboration, and Innovation.

Job Details:

- Using ICS Care-a-Van, drive participants to a medical appointment, grocery store or other requested need. Assist with shopping by reaching items on shelves and bringing groceries to the home, as requested.
- Drive on a weekday, 9 am to 1 pm or 1 pm to 4 pm.
- Volunteers may be asked to push the wheelchair but do not lift a participant
- As requested, masks can be worn by participants and volunteers.
- Training of van operations is provided.

Volunteer Qualifications:

- Current driver's license and no moving violations in the last 3 years
- Willingness and understanding of van driving and using a ramp
- Reliability with your scheduled commitments and patience working with seniors/disabled.

Location: Pick up van at NW Office at 2820 W Ina Rd. Drive to various locations

Time Commitment: 3 - 4 hours each trip; volunteer selects a time slot to be available Monday - Friday, 9am - 1pm or 1pm - 4pm. Volunteers are assigned to a trip based on recipient need.