



ICS Volunteer Job Description Food Box Delivery Route Driver or Substitute

Job Title: Food Box Delivery Route Driver, reports to Mobile Meals Coordinator

Program: Senior Services - Mobile Meals

ICS Mobile Meals volunteers provide both nutritious meals to adults 60+ or disabled adults. We also deliver food boxes from the NW Food Bank on Ina Road on Monday – Friday during Food Bank hours from 8 am to 11 am

Job Description:

A volunteer will use their own vehicle to pick up about 4 food boxes and deliver to participants on a route. Participants receive one food box per month. Volunteers take boxes to those who cannot get to the foodbank themselves or who do not have others who could get it for them. Volunteers embody ICS values of Respect, Integrity, Compassion, Collaboration, and Innovation.

Job Details:

- Two days prior to your delivery day, you will receive an email with a list of the participants on your route including the address, date of birth (DOB), client ID number & phone number.
- At the Food Bank you will drive to the Food Bank canopy. If there are cars in line for food, a FB volunteer will direct your car around the line.
- Volunteers or staff will get the participant name, DOB, client ID # from you and load your car with the food.
- You will call each participant when you are on your way to their home.
- Drop off the food, enjoy a few moments of greeting and you are done.

Volunteer Qualifications:

- Must have a good driving record, valid driver's license and proof of auto insurance on file.
- Helpful to be able to lift a 20-30 lb box of food. If that is a challenge, let us know and we will see if the participants can unload the food.
- Helpful to have a cart or dolly to take food from the car to the door, especially if going up apartment stairs.

Location: ICS Food Bank

Time Commitment: May drive up to 3 times a week during Food Bank Hours 8-11 M-F or T/Th 5:00 -6:30