



## **ICS Volunteer Job Description Self-Sufficiency RESET Presenter**

**Job Title:** Self-Sufficiency RESET Presenter, reports to RESET Program Coordinator

**Program:** Self-Sufficiency: RESET Program

The RESET Program is a long-term support program with the goal of providing individuals and their families with guidance, crucial life skills, and support over a 12-24 month period. This program is designed for individuals and families that are ready to navigate out of poverty and establish a life of self-sufficiency and stability.

### **Job Description:**

The RESET program is looking for people knowledgeable and experienced on life skills topics to present to a small group of ICS clients enrolled in the RESET program. Topics can vary, and we are looking for presenters that are able to speak on their selected area(s) of expertise. It is expected that the presenter will prepare their own power point or outline for their presentation. Examples of useful topics include, financial management, goal setting, healthy relationships, self-care, organization, time-management, assertiveness, etc. Volunteers embody ICS values of Respect, Integrity, Compassion, Collaboration, and Innovation.

### **Job Details:**

- Provide a one hour presentation on the life skill topic(s) on which you have professional knowledge to a small group of ICS RESET participants at the ICS Central location
- Prepare an outline of the presentation to be approved beforehand
- Presentation materials provided (projector, paper, white board, etc.)

### **Volunteer Qualifications:**

- Experience delivering presentations and excellent verbal communication skills
- Professional knowledge on the specific topic on which you present and passion and desire to share that knowledge
- Completion of the "Understanding Poverty" workshop recommended
- Organization and time management skills related to delivering a presentation
- Willingness and ability to communicate with people of various backgrounds and education levels

**Location:** Central Office (122 North Craycroft Rd.)

**Time Commitment:** One hour presentation plus preparation time. Workshops usually take place quarterly in person on Saturday mornings.