



## ICS Volunteer Job Description: SMS Child Program Developer

*Volunteers should embody the ICS values of Respect, Integrity, Compassion, Collaboration, and Innovation.*

### **Program Description: Single Mom Scholars, Self Sufficiency Department**

As part of our Self-Sufficiency programs at Interfaith Community Services, Single Mom Scholars is a comprehensive scholarship program that empowers low-income single moms to become successful college graduates by providing a network of support through financial assistance, practical services, and a peer community. The program is supported by the two-generation (2Gen) approach, a family-centered approach that aims to improve the well-being of families by working with children and their adults together.

**Job Description:** The SMS Child Program Developer leads fun and educational activities for the children of our SMS program. The desired outcome for these activities is to facilitate growth, encourage positive behaviors, and increase academic achievements by focusing on coping strategies and increasing self-awareness. Activity themes should promote the two-generation approach, and should be filtered through a trauma informed lens.

**Reports to:** Single Mom Scholars Coordinator

### **Job Details:**

- Develop age-appropriate (4–10+ year-olds) programming for the children of the Single Mom Scholars program
- Create monthly programs (1 hour) that focus on the needs of the SMS children, specifically targeting social-emotional learning, growth mindset, & empowerment
- This position leads 2-3 Childcare Volunteers during the monthly SMS meeting who assist with supervision and facilitating the program activities

### **Volunteer Qualifications:**

- Complete ICS Volunteer Registration required
- Fingerprint Clearance Card required
- First-Aid Certification preferred

**Location:** Meetings are hosted at varying locations each month

**Time Commitment:** 6 hours a month - 3 hours for program development at home, 3 hours at the monthly SMS meeting (3<sup>rd</sup> Saturday of every month, 9:30am-12:00pm)